



**OXFORDSHIRE
COUNTY COUNCIL**

Forward Plan

**October 2023 - January 2024
Supplement**

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Leader of the Council
County Hall, Oxford OX1 1ND

Date Issued: 9 October 2023

The Cabinet's Forward Plan: Introduction

This Forward Plan outlines the decisions which are expected to be made over the coming four-month period by or on behalf of the County Council's Cabinet. **NB Also included, for ease of reference, are items for the current month.**

The Plan is arranged in Committee date order, Cabinet or Delegated Decision by Cabinet Member. (The members and their portfolios are listed in the table on the next page.) Each entry briefly describes the subject and scope of the decision; indicates the "target date" on which the decision is expected to be taken and by whom (eg whether the full Cabinet or an individual Cabinet Member); what documents (normally a report by an officer) are expected to be considered; and contact details for the officer(s) dealing with the matter. The Annex is in Cabinet Member portfolio order.

Where consultation is being carried out prior to the decision being taken, the principal consultees are specified. The method of consultation will normally be by letter or – where the views of the wider public are to be sought – by press coverage, supplemented by local notices if the decision affects a particular area. Other methods, such as exhibitions, opinion surveys, community forums etc, may be used to supplement these.

The lists include any "key decisions" - those which are "significant" under the terms of government regulations. In general, a key decision may not be taken unless notice of it has been included in the Forward Plan. More detailed information on what is a key decision can be found in the Council's Constitution on the Council's website.¹ This can also be inspected at County Hall.

However, the Council has decided that Oxfordshire's Forward Plan should include all those matters which are expected to come before the Cabinet in the period of the Plan, whether or not they may give rise to key decisions.

If any key decisions are expected to be taken by officers within the Plan period under powers delegated by the Cabinet, these are included in the Plan.

Unless of a confidential nature, reports and other documents for any meeting can be inspected, from approximately a week before the meeting, at County Hall and online². Copies can be supplied on request, at a charge to cover copying costs.

Making Representations about Forward Plan Items

Anyone who wishes to make representations about a particular matter listed in the Plan should send their comments so as to reach the County Council at least a week before it is due to be considered. Comments should be either:

Posted to "Forward Plan", Law & Governance (Democratic Services), Corporate Services, County Hall, Oxford OX1 1ND, delivered in person to the same address or e-mailed to forward.plan@oxfordshire.gov.uk.

There is also a facility for making a short address to the Cabinet or Cabinet Member in person. The deadline for any request to do this is 9.00 am on the working day before the matter is due to be considered. A form is available from Democratic Support Team, Law & Governance (Democratic Services), (contact as above, or telephone Oxford 810806) or online³.

¹ [Decision Making including Key Decisions](#) – Main Menu > About your Council > Meetings > The Constitution > Part 2, Article 12 – Decision Making

² [Agendas, Minutes & Reports](#) – Main Menu > About your Council > Meetings > Browse Committee Papers

³ [Get Involved in Meetings](#) – Main Menu > About your Council > Meetings > Get involved in meetings

Members of the Cabinet

[Oxfordshire's Cabinet | Oxfordshire County Council](#)

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The following Cabinet Member Decisions have been moved back one day. They were due to be taken on the rise of Cabinet but the Cabinet meeting has a long agenda.

Cabinet Member for Children, Education & Young People's Services

18 October 2023 (10.30am)

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Children's Services Residential Capital Programme: Oathill Lodge, Enstone, Chipping Norton <i>(Ref: 2023/283)</i></p> <p>Part of the approved DFE Match funding bid of £10.45m to provide new homes for children within the county, Oathill Lodge is one of 4 new homes OCC will acquire and refurbish as a long-term care home for children.</p>	Delegated Decisions by Cabinet Member for Children, Education & Young People's Services <i>(18 October 2023)</i>	Yes - Capital Expenditure >£1m	2. Information which is likely to reveal the identity of an individual. 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).	Engagement with vendor; ward/parish/district councillors underway as part of approved pre-app process to purchase prior to planning permission.	Decision due date for Delegated Decisions by Cabinet Member for Children, Education & Young People's Services changed from 17/10/2023 to 18/10/2023. Reason: due to the lengthy Cabinet meeting on 17th.	Cabinet Member for Children, Education & Young People's Services	Andrea Benneyworth, Programme Manager	Corporate Director for Children's Services
<p>Children's Services Residential Capital Programme: Greenways, Lamborough Hill,</p>	Delegated Decisions by Cabinet Member for Children,	Yes - Capital Expenditure >£1m	2. Information which is likely to reveal the identity of an	Engagement with vendor; ward/parish/district councillors	Decision due date for Delegated Decisions by Cabinet Member for Children,	Cabinet Member for Children, Education & Young	Andrea Benneyworth, Programme Manager	Corporate Director for Children's Services

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<p>Wootton (Ref: 2023/282)</p> <p>Part of the approved DFE Match funding bid of £10.45m to provide new homes for children within the county, Greenways is one of 4 new homes OCC will acquire and refurbish as a short-term care home for children.</p>	<p>Education & Young People's Services (18 October 2023)</p>		<p>individual. 3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>	<p>underway as part of approved pre-app process to purchase prior to planning permission.</p>	<p>Education & Young People's Services changed from 17/10/2023 to 18/10/2023. Reason: due to the lengthy Cabinet meeting on 17th.</p>	<p>People's Services</p>		
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Cabinet Member for Finance

18 October 2023 (10am)

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Wheatley Park School, Holton, Oxfordshire (Ref: 2023/271)</p> <p>Granting of a right of way over land at Wheatley Park School, Holton, Oxfordshire to Oxford Brookes University</p>	<p>Delegated Decisions by Cabinet Member for Finance (18 October 2023)</p>	<p>Yes - Capital Expenditure >£1m</p>	<p>3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p>	<p>N/A</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Finance changed from 17/10/2023 to 18/10/2023. Reason: due to the lengthy Cabinet meeting on 17th.</p>	<p>Cabinet Member for Finance</p>	<p>Michael Smedley, Head of Estates, Assets and Investment</p>	<p>Executive Director People Transformation & Performance</p>

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and their successors in title.								
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Cabinet Member for SEND Improvement

18 October 2023 (12.30pm)

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
<p>Recommissioning of the Disabled Children's Overnight Residential Short Breaks <i>(Ref: 2023/232)</i></p> <p>To seek approval to award a contract to a new provider, subject to completion of a full tendering process.</p>	Delegated Decisions by Cabinet Member for SEND Improvement <i>(18 October 2023)</i>	Yes - Revenue Expenditure > £500,000	None	N/A	Decision due date for Delegated Decisions by Cabinet Member for SEND Improvement changed from 17/10/2023 to 18/10/2023. Reason: to avoid clash with very long Cabinet meeting.	Cabinet Member for Special Educational Needs & Disabilities (SEND) Improvement	Andrea Cochrane, SEND Commissioning Manager	Corporate Director for Children's Services

The following item has been deferred:

Cabinet Member for Adult Social Care

21 November 2023

Item to be considered	Decision Maker	Key Decision (yes/no)	Exempt Information	Consultation	Reason for Amendment (if any)	Cabinet Member	Contact Officer	Report by
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<p>Specialist Dementia Bed Provision <i>(Ref: 2023/210)</i></p> <p>Provision of specialist nursing home beds in a block contract model (replacing preceding contract).</p>	<p>Delegated Decisions by Cabinet Member for Adult Social Care <i>(21 November 2023)</i></p>	<p>Yes - Revenue Expenditure > £500,000</p>	<p>None</p>	<p>N/A</p>	<p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 19/09/2023 to 17/10/2023. Reason: further work required.</p> <p>Decision due date for Delegated Decisions by Cabinet Member for Adult Social Care changed from 17/10/2023 to 21/11/2023. Reason: further work required.</p>	<p>Cabinet Member for Adult Social Care</p>	<p>Ian Bottomley, Lead Commissioner Age Well Support</p>	<p>Corporate Director: Adult Social Care</p>
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